

### **Mechanism of Internal/External Examinations**

The institution follows a transparent and fair internal assessment mechanism that ensures that students are evaluated based on clear criteria and that the process is accessible and understandable to all stakeholders, including students, faculty, and administrators. Internal assessments include periodic tests, assignments, seminars, presentations, and practical work. External exams follow a standard process (based on the norms set by the affiliating university) where exam schedules, evaluation methods, grievance redressal processes are clearly communicated. An effective grievance redressal mechanism addresses the student concerns related to assessments, and attendance. The institution has a Grievance Redressal Committee, which includes representatives from faculty, administration, and student bodies. This ensures a balanced and fair resolution process. The Committee ensures transparency and accountability in the system.





## **RUBRICS**

# **B.A/BSc./B.B.A Degree Programs** (Affiliated to the University of Calicut)

The college follows the Regulations of Choice Based Credit Semester System (2019) for UG curriculum implemented by the University of Calicut, as per the directions of Governing Council of the Kerala State Higher Education Council.

Scheme of Evaluation

The evaluation scheme for each course contains two parts: Internal Evaluation and External Evaluation.

# Internal Evaluation

20% of the total marks in each course are for internal evaluation. Components of Internal Evaluation

| S1   | Components          | Marks             | Marks             |
|------|---------------------|-------------------|-------------------|
| No   |                     | (For Courses with | (For Courses with |
|      |                     | Max. Marks 75)    | Max. Marks 100)   |
| 1    | Class Participation | 3                 | 4                 |
|      | (Attendance)        |                   |                   |
| 2    | Assignment          | 3                 | 4                 |
| 3    | Seminar             | 3                 | 4                 |
| 4    | Test paper          | 6                 | 8                 |
| Tota | al                  | 15                | 20                |

| % of Class Room Par-ticipation<br>(Attendance) | Out of 3 (Maximum in<br>ternal marks is 15) | Out of 4 (Maximum in-<br>ternal marks is 20) |
|--|---|--|
| $50\% \leq CRP < 75\%$                         | 1   | 1  |
| $75\% \leq CRP < 85\%$                         | 2   | 2  |
| 85% and above                                  | 3   | 4  |

| Range of Marks in test<br>paper (TP) | Out of 6 (Maximum in-<br>ternal marks is 15) | Out of 8 (Maximum in-<br>ternal marks is 20) |
|--------------------------------------|--|--|
| Less than 35%                        | 1  | 1  |
| $35\% \le TP < 45\%$                 | 2  | 2  |
| $45\% \le TP < 55\%$                 | 3  | 3  |
| $55\% \le TP < 65\%$                 | 4  | 4  |
| $65\% \le TP < 85\%$                 | 5  | 6  |
| $85\% \leq TP \leq 100\%$            | 6  | 8  |

## **Evaluation of Project**

Every student of a UG degree programme has to work on a project of 2 credits under the supervision of a faculty member



The evaluation of the project is be done at two stages:

- Internal Assessment (supervising teachers assess the project and award internal Mark.
- External evaluation (external examiner appointed by the University)

Grade for the project is awarded to candidates, combining the internal and external marks.

| Pattern of Question Paper for University Examinations |   |                       |   |  |
|---|---|-----------------------|---|--|
|   | For Courses wi<br>External Marks 80 (2                    |                       | For Courses with Max.<br>External Marks 60 (2 Hrs)                  |  |
| Section A   | Short answer type<br>carries 2 marks<br>each-15 questions | Ceiling -<br>25       | Short answer type<br>carries 2 marks<br>each-12 questions           | Ceiling -<br>20                                  |
| Section B   |   | Ceiling -<br>35       | Paragraph/Problem<br>type- carries 5<br>marks each - 7<br>questions | Ceiling -<br>30                                  |
| Section C   | Essay type carries<br>10 marks (2 out of<br>4)            | $2 \times 10 =$<br>20 | Essay type carries<br>10 marks (1 out of<br>2)                      | $\begin{array}{l} 1 \times 10 \\ 10 \end{array}$ |
| Total   |   | 80                    |   | 60   |

| Pattern  | of   | Question | Paper  | for | University | Examinations |
|----------|------|----------|--------|-----|------------|--------------|
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### M.A/M.Sc/M.Com. Programmes

The Scheme and Syllabus of M.A/MSc/M.Com Programmes in accordance with CBCSS PG Regulations 2019, was implemented in the University of Calicut with effect from 2019 Admissions onwards.

### **Programme Structure**

The programme includes three types of courses, viz. Core courses, Elective courses and Audited Courses. Core courses should generally be offered by the parent department concerned. Elective Courses and Audited Courses are offered by the parent departments and/or other departments. A Department shall come forward to offer more and more Elective Courses and Audit Courses suitable for other Departments. There shall be a compulsory Project/Dissertation to be undertaken by all students.

### **Structure of the Programme**

| Programme Duration                       | 4 Semesters |
|--|-------------|
|  |             |
| Accumulated Minimum Credits required for | 72          |
| successful completion of programme       |             |
| Minimum credits required from Core       | 48          |
| courses                                  |             |
| Minimum credits required from Elective   | 16          |
| Minimum credits required from compulsory | 8           |
| project/dissertation                     |             |
| Minimum and maximum credits to be        | 16-24       |
| registered                               |             |
| in a semester                            |             |
| Minimum attendance required              | 75%         |

# Scheme of Evaluation

The evaluation scheme for each course in a PG program shall contain two parts.

| (a) Internal Evaluation: | 20% Weightage |
|--------------------------|---------------|
| (b) External Evaluation: | 80% Weightage |

Components of Internal Evaluation

| Component                         | Marks |
|-----------------------------------|-------|
| Attendence/classroom presentation | 3     |
| Seminar                           | 5     |
| Test Paper                        | 8     |
| Viva voce/Field work              | 4     |



| Total Marks  | 20 |
|--------------|----|
| 1 Otal Marks | 20 |

Evaluation Of Project Work / Dissertation

The External and Internal evaluation of the Project Work is done based on the following criteria and weightages as detailed below :

| Sl.<br>No. | Components   | Weightage<br>Internal | Weightage<br>External |
|------------|--|-----------------------|-----------------------|
| 1          | Relevance of the Topic,<br>State-<br>ment of the problem | 8                     | 2                     |
| 2          | Methodology & Analysis                                   | 8                     | 2                     |
| 3          | Quality of report and Presentation                       | 8                     | 2                     |
| 4          | Viva-Voce  | 16                    | 4                     |
| Total      |  | 40                    | 10                    |

External / End Semester Evaluation (ESE)

The semester-end examinations in theory courses is conducted by the University with question papers set by external experts. The evaluation of the answer scripts is done by examiners based on a well-defined scheme of valuation.

Pattern of Questions For External:

Questions are set to assess the knowledge acquired, standard, and application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge. Due weightage is given to each module based on content/teaching hours allotted to each module. A question paper is a judicious mix of short answer type, short essay type /problem solving type and long essay type questions. The question is prepared in such a way that the answers can be awarded A+, A, B, C, D, E Grades.

Direct Grading System

Direct Grading System based on a 10 – Point scale is used to evaluate the performance (External Examination of students)