

Form of Application for Transfer Certificate

1. Name of student (In block letter)
2. Date of birth
3. Class and Group studied (with year)
4. Class No. and admission No.
5. Second language
6. Examination appeared through the college
with year and Register No of the last
appearance and dates of examination.
7. Whether full fee concession is enjoyed.
8. Whether any scholarship or any other
financial assistance is received if so.
State the nature and source of such assistance.
9. Date of leaving the college
10. Reason for leaving
11. Signature of applicant

Place:

Date:

Recommendation of the Tutor
With remarks about conduct

Dues Report:

- 1) Fees:
- 2) Library:
- 3) Department:
- 4) NSS/NCC
- 5) Physical Education
- 6) Others.